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## JOB POSTING

Early Head Start Registered Nurse  
(Contract Position: 16 – 20 hours per month)

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**Title:** Early Head Start Registered Nurse (Contract Position: 16 – 20 hours per month)

**Reporting to:** Health Specialist and EHS Director

**Our Mission:** Leading the way in helping children, families, and communities reach full capabilities through innovative therapy, education and research programs.

Pediatric Therapy Network (PTN) is an early child development and therapy center that provides quality services for children with developmental delays, medical concerns and those at risk for developmental issues. PTN provides early intervention, social skills programs, and speech, physical and occupational therapy to children ages 0 to 22 of all abilities. With a dedicated staff of 195 employees, PTN serves 2,500 children from all over Southern Los Angeles County at its clinics in Torrance and Long Beach, as well as at homes, schools and other community sites.

PTN also reaches innumerable children and families through educational products, trainings and contributions to research and evidence-based practice. An internationally renowned training and research center, PTN is committed to mentoring the next generation of therapists and healthcare professionals.

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**General Description:** PTN's Early Head Start program provides services to 90 children and families through a home-based model and a full day center-based program. We are seeking a Registered Nurse to serve in PTN's Early Head Start program that is experienced, passionate, dedicated, highly motivated, possesses good communication skills and values collaboration.

**Responsibilities:**

- ◆ Works collaboratively with the Early Head Start Director, Service area managers, and key staff to establish and implement the Early Head Start Program, including ensuring compliance with Federal program requirements and the mission of Pediatric Therapy Network
- ◆ Collaborate with the Education Manager and therapy staff to ensure the environment optimally supports the development of all enrolled children
- ◆ Provide and arrange for appropriate trainings for staff
- ◆ Interface with the Health Committee and other related committees as appropriate
- ◆ Maintain and supervise that all health requirements are met as well as serve as a resource to all of the families enrolled in the program
- ◆ Assist in the development of program Policies and Procedures
- ◆ Work collaboratively with the Registered Dietician
- ◆ Participate in a variety of meetings such as various staff meetings and/or in-service training sessions
- ◆ Support the program with other duties as assigned.
- ◆ Coordinate and monitor to ensure we meet the Head Start Performance Standards

- ◆ Support staff, parents, and children by promoting health education programs
- ◆ Assess the health status of children and provide follow up as required
- ◆ Provide necessary health counseling for parents
- ◆ Utilize community resources in carrying out a health program
- ◆ Coordinate with and attend meetings with the Health Advisory Committee

**Education Requirements:**

- ◆ Bachelor of Science in Nursing

**Qualifications:**

- ◆ Registered Nurse status with the American Nursing Association
- ◆ Currently licensed in the practice of nursing in California
- ◆ Early Head Start/Head Start experience preferred and familiarity with Head Start Performance Standards
- ◆ Knowledge in child development and child health issues

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Please submit your resume, credentials and a letter of interest to [jobs@ptnmail.org](mailto:jobs@ptnmail.org)

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*Pediatric Therapy Network is fully committed to Equal Employment Opportunity and to attracting, retaining, developing and promoting the most qualified employees without regard to their race, gender identity, color, religion, sexual orientation, national origin, age, physical or mental disability, citizenship status, veteran status, or any other characteristic prohibited by state or local law.*